

**Instructions: Complete form and provide signed copy to your employer.**

Name:	Date Submitted:
Social Security Number:	

**Banking Information**

Bank Account #1 - Information	
Routing Number:	Account #:
Type of Account (select one):	<input type="checkbox"/> Checking Account <input type="checkbox"/> Savings Account
Amount Deposited (select one below)	
<input type="checkbox"/> Net (Remainder) Deposited	<input type="checkbox"/> Specific Amount Deposited - \$
*Money market accounts are considered Checking Accounts.	

Bank Account #2 - Information	
Routing Number:	Account #:
Type of Account (select one):	<input type="checkbox"/> Checking Account <input type="checkbox"/> Savings Account
Amount Deposited (select one below)	
<input type="checkbox"/> Net (Remainder) Deposited	<input type="checkbox"/> Specific Amount Deposited - \$
*Money market accounts are considered Checking Accounts.	

**Authorization**

Company Name: \_\_\_\_\_

This authorizes \_\_\_\_\_ (Company Name) to send credit entries (and appropriate debit and adjustment entries), electronically or by any other commercially accepted method, to my account(s) indicated above. This authorizes the financial institution holding the account to post all such entries. I agree that the ACH transactions authorized herein shall comply with all applicable U.S. Law. This authorization will be in effect until the Company receives a written termination notice from myself and has a reasonable opportunity to act on it.

Print Name: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(Attach a voided check for each account here)